

**Kingswinford North and Wall Health, Kingswinford South and Wordsley
Community Forum – 17th September 2018**

Report of the Chief Officer Health and Wellbeing

Community Forum Funding

Purpose of Report

1. To consider the allocation of expenditure from the community forum funding budget for the 2018/19 municipal year.

Recommendation

2. That the Forum considers the applications referred to in the report and makes appropriate recommendations to the Chief Officer Health and Wellbeing.

Background

3. The ten community forums are responsible for allocating expenditure from the delegated community forum funding budget. The Cabinet, in March 2018 approved a new set of criteria to replace the previous guidelines against which allocations from the delegated budget should be considered, and which are attached.
4. The Cabinet also agreed to the allocation of Community Infrastructure Levy (CIL) neighbourhood funding through community forums. This report identifies any CIL funding available to the forum and applications will begin to be assessed against CIL criteria from the January 2019 round of forums.
5. A copy of the applications referred to in this report have been e-mailed to Members prior to the meeting.

Applications for Consideration at this Meeting

Provision of Christmas trees and lights

6. Community forums have, in recent years, provided funding for the provision of Christmas trees and lights in their areas. Environmental Services have provided costs for the provision of two trees: one in Wordsley at the Mere Education Centre and one at Enville Road in Wall Heath, replacement looms damaged through wear and tear and associated energy costs for lighting for the two cut trees, replacement looms and associated energy costs for a live tree in Townsend Place, Kingswinford, and costs for on-street lighting displays in Wordsley, Wall Heath and Kingswinford.
7. The live trees planted in Wordsley and Wall Heath are not recommended for dressing this year.
8. The amount of funding requested to cover these items is £4,934.39. This includes £1,363.65 for the tree in Wordsley, £1,363.65 for the tree in Wall Heath, £145.25 for the tree in Kingswinford, and £687.28 for each of the on-street lighting displays. The overall cost is £8,301.53. Environmental Services will cover the remaining costs from within their base budget.

Wall Heath Ladies Choir

9. An application has been received from Wall Heath Ladies Choir. The choir will provide opportunities for members to socialise and its concerts will provide entertainment for local residents, for example a request has already been received from the Age UK day centre.
10. The group is requesting £3,588.00 towards its start-up costs, including rent, musical director, pianist, speaker and microphones, and running costs. The group hopes to be self-sufficient after one year through subscriptions and concerts.
11. The group has not been awarded any community forum funding in the last three years.

Dudley Community Church

12. The forum decided to defer consideration of an application which had been received from Dudley Community Church based at Salop Street, Dudley at its last meeting, in order for the applicant to be present at the meeting. The applicant has indicated they will be in attendance. The church provides support to people from across the borough who are emotionally and socially vulnerable, including adults and children who access counselling, the elderly, people who are homeless and those suffering from addictions

13. The church would like to expand its work by demolishing the existing building and re-building a multi-purpose centre to be called 'The Light House Project'. The overall cost of this project is £670,000.
14. The church was originally seeking £5,000 from each of the ten community forums towards the cost of fitting a new kitchen, security equipment such as CCTV and alarms, and a new telephone system inside a new multi-purpose building.
15. The church has to date received £5,000 from the Castle & Priory, St James's and St Thomas's community forum and £2,500 from the Netherton, Woodside & St Andrew's and Quarry Bank and Dudley Wood community forum towards the cost of fitting a new kitchen, security equipment such as CCTV and alarms, and a new telephone system. The church is seeking a contribution of £5,000 from this forum.
16. The church has not previously received any community forum/ empty shops funding from this forum.

Finance

17. Each community forum receives an annual allocation of £10,000 per ward.
18. The balances currently available to spend are set out below.

£	Balance Bfwd from 17/18	Annual Funding 18/19	Actual Spend 18/19	Committed	Balance to award
Kingswinford North and Wall Heath	6,782.65	10,000.00	3,611.66	4,444.25	8,726.74
Kingswinford South	16,056.99	10,000.00	3,612.67	3,230.68	19,213.64
Wordsley	7,148.71	10,000.00	1,036.67	4,445.21	11,666.83
Total	29,988.35	30,000.00	8,261.00	12,120.15	39,607.20

19. Community Infrastructure Levy (CIL) funding includes a 15% Neighbourhood Funding element which will be allocated through community forums. It is to be spent on projects which meet the requirements to 'support the development of the area' in relation to:
- a. The provision, improvement, replacement, operation or maintenance of infrastructure; or

- b. Anything else that is concerned with addressing the demands that development places on an area.

20. The balance of this funding allocated to the Kingswinford North and Wall Heath ward is £2,021.18. The applications received for consideration at this meeting have not yet been assessed against the CIL criteria.

Law

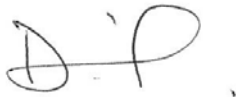
21. The Localism Act 2011 gives the Council a power of general competence to act in the interests of the Community. Section 111 of the Local Government Act 1972 enables the Council to do anything that is calculated to facilitate, or is conducive to or incidental to, the discharge of its statutory functions.

Equality Impact

22. The awarding of a grant to voluntary and community organisations is intended to secure general social benefits and improved well-being for members of the local community.

Human Resources/Transformation

23. There are no direct implications arising from this report.



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Chief Officer Health and Wellbeing

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List of Background Papers

- The application forms on which this report is based have been emailed to Members prior to the meeting, but contain exempt information under the terms of part I of Schedule 12A to the Local Government Act 1972.
- Criteria for considering funding applications attached.

Funding criteria for applicants – Community Forum and Community Infrastructure Levy neighbourhood funding

1. Voluntary or community organisations based in Dudley borough, or which benefit people in the borough, can apply for up to a maximum of £5,000 per year. The same project will not normally be funded more than once in every three years (see note 1).
2. Applications should be for local projects i.e. in a particular ward/small number of wards and not borough wide. Applications should be from a parent organisation rather than, for example, an individual team within a sports club.
3. Applications should demonstrate how they will contribute to Dudley Council's aim to support local people and organisations to work together to improve the local community or area and encourage local people to be active citizens.
4. Applications may be for capital and/or revenue expenditure (see note 2), but revenue costs must be one-off or strictly time-limited; ongoing revenue costs will be the applicant's responsibility and will not be funded by the council.
5. Applicants are encouraged to demonstrate match funding or efforts to obtain funding elsewhere/share resources with other organisations.
6. Applications are to be submitted at least 21 days before a forum meeting in order to be considered at that meeting. Later applications will be held over to the next available meeting. Genuinely urgent applications may be considered between meetings at the discretion of community forum members.
7. Once an application is received, where appropriate a council community development worker will arrange to meet the applicants to provide advice and support with the application before it proceeds.
8. Applications will only be considered if the application form is completed fully and the requested documents submitted (see note 3).
9. If appropriate, applications may be recommended for, or redirected to, funding from other sources.
10. Applicants will need to attend the forum meeting at which their application is considered to share what they plan to do and answer any questions.
11. A recommendation on the application will be made by the forum's elected members to the council's Chief Officer Health and Wellbeing, or for Community Infrastructure Levy neighbourhood funding, to the Chief Officer Regeneration and Enterprise.
12. A funding approval may be given with particular conditions attached e.g. equipment purchased to be shared with other organisations.

Notes:

Note 1. Individual community forums reserve the right to make exceptions depending on the circumstances of the application.

Note 2: Capital – one-off expenditure on buying equipment, vehicles, land or buildings, or carrying out improvements or new build. Revenue – expenditure on running costs of projects or activities, including staff costs and purchase of consumable items or services.

Note 3: an alternative way to apply will be available to people who may have difficulty in completing the application form because of a disability

Terms and conditions of funding

Payment will usually be made once work or an activity has been carried out and/or goods/equipment purchased and related paid invoices or receipts provided to the council.

If approved, funding will be provided on the basis that:

1. The funding is spent within nine months of approval by the community forum i.e. paid invoices/receipts are submitted to the council within this timescale. If (in exceptional circumstances) funding has been provided in advance, paid invoices/receipts must be provided to the council within three months or the money will need to be repaid to the council.
2. A representative of the organisation attends a meeting of the community forum within twelve months of the application being approved to share feedback about the difference the funding has made.
3. The organisation uses the funding only for the purpose stated, agrees to provide any extra information that the Council may require and allows Council officers to inspect goods/equipment purchased, if required.
4. Any goods/equipment funded are sufficiently insured.
5. The Council's internal and external auditors have the right to inspect documentation relating to the funding application.
6. If funding has been awarded based on misleading or inaccurate information, or the organisation receives funding for the same items from another source, the organisation will repay part or all of the allocation as required by the Council.

Elected members, when considering community forum applications:

1. should apply the funding criteria for applicants in considering applications; the council's Standing Orders and Financial Regulations, and the council's legal powers must be complied with in dealing with applications;
2. should declare any interests that they have in any of the applications to be considered;
3. will make recommendations on applications for community forum funding to the Chief Officer Health and Wellbeing who has delegated authority for community forum funding and to the Chief Officer Regeneration and Enterprise for Community Infrastructure Levy neighbourhood funding;
4. are free to decide whether to pool their resources across wards or to use each ward allocation only for applications relating to that ward;
5. may wish to identify with the local community some priorities for their areas on an annual or other basis and invite grant applications which relate to these;
6. should allow applicants, who will be asked to attend forum meetings, to present their applications, and successful applicants, who will be attending a future meeting, to provide feedback. This will help in establishing accountability and a clear audit trail for expenditure, as well as sharing learning and inspiration with other community groups; and
7. have discretion in dealing with applications at meetings in the absence of the applicants.