

**Overview and Scrutiny Management Board – 29<sup>th</sup> May, 2013**

**Report of the Director of Corporate Resources**

**Forward Plan of Key Decisions**

**Purpose of Report**

1. To present the Forward Plan of Key Decisions for the four-month period commencing 1<sup>st</sup> June, 2013.

**Background**

2. The Access to Information Procedure Rules set out in Part 4 of the Constitution include a requirement for a Forward Plan to be prepared by the Leader covering a period of four months.
3. Attached as an Appendix is the Forward Plan covering the four-month period from 1<sup>st</sup> June, 2013. The Forward Plan sets out information on key decisions that are likely to be taken by the Council, Cabinet, a Cabinet Member or Chief Officers in the period covered by the Plan.
4. The Forward Plan is available on the Internet via the Committee Management Information System (CMIS).
5. The Forward Plan is reported to all ordinary meetings of the Cabinet and will also be reported to the Overview and Scrutiny Management Board in future. Increasing accessibility to the Forward Plan will assist the process of overview and scrutiny of key decisions.

**Finance**

6. The financial implications associated with individual key decisions will be included in reports submitted on each individual item.
7. A key decision is defined as an executive decision which is likely:-
  - (a) to result in the Council incurring expenditure, or the making of savings, which are £250,000 or more (revenue or capital); or
  - (b) to be significant in terms of its effects on communities living or working in one or more wards in the Borough.

## **Law**

8. The requirement to produce a forward plan is set out under the Access to Information Procedure Rules in Part 4 of the Constitution.
9. The Constitution is adopted by the Council pursuant to the requirements of the Local Government Act 2000.

## **Equality Impact**

10. The equality impact of specific key decisions will be referred to in individual reports on the items concerned.

## **Recommendation**

11. That the Forward Plan of Key Decisions be noted.



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**Director of Corporate Resources**

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## **List of Background Papers**

The Constitution