

ADULT, COMMUNITY AND HOUSING SERVICES
SCRUTINY COMMITTEE

Wednesday, 12th June, 2013 at 6.00 p.m.
in Committee Room 3 at the Council House, Dudley

PRESENT:-

Councillor Islam (Chair)
Councillor James (Vice Chair)
Councillors Body, Cowell, Harris, Miller, Mottram, Ridney and Vickers

Officers

Assistant Director, Customer Services (Directorate of Corporate Resources)
(Lead Officer to the Committee) and Mr. J. Jablonski (Directorate of Corporate Resources)

Observer

Councillor Branwood

1 **WELCOME**

The Chair welcomed all those present to the meeting, following which introductions were made.

2 **DEATH OF COUNCILLOR G. DAVIES**

The Chair referred to the recent death of Councillor George Davies, who had been appointed as a Member of this committee, and all those present stood in silent tribute to his memory.

3 **APOLOGIES FOR ABSENCE**

Apologies for absence from the meeting were submitted on behalf of Councillors Evans, Herbert, J. Martin and M. Wilson.

4 **APPOINTMENT OF SUBSTITUTE MEMBERS**

It was reported that Councillors Cowell, Harris and Ridney had been appointed as substitute members for Councillors J. Martin, M. Wilson and Herbert, respectively, for this meeting of the Committee only.

5 DECLARATIONS OF INTEREST

No member declared an interest in any matter to be considered at this meeting.

6 TERMS OF REFERENCE AND ANNUAL SCRUTINY PROGRAMME, 2013/14

A report of the Lead Officer and Director of Corporate Resources was submitted on the Terms of Reference of the Committee and the items included in the Annual Scrutiny Programme for detailed consideration by this Scrutiny Committee during 2013/14. Appendix 1 to the report submitted set out the Terms of Reference of the Committee and Appendix 2 gave more detailed information on the topics set out in the Annual Scrutiny Programme for 2013/14, referred to in paragraph 7 of the report.

Following a presentation of the content of the report and its Appendices by the Lead Officer and comments arising therefrom, it was

RESOLVED

- (1) That the Terms of Reference of the Committee, as set out in Appendix 1 to the report submitted, be noted.
- (2) That the issues contained in the Annual Scrutiny Programme for 2013/14, as referred to in paragraph 7 and Appendix 2 to the report submitted, be noted.
- (3) That it be noted that an informal development session would be held for Members and Officers at the conclusion of the formal business of this meeting to discuss how they wished to progress the items for detailed consideration by the Committee during 2013/14.
- (4) That approval be given to the inclusion of a "Public Forum" session on the agendas of future Meetings of the Committee and that the public forum session be limited to a maximum of 30 minutes in total, with 3 minutes to be allowed for each speaker, and that persons wishing to raise an issue under this Agenda Item be encouraged to submit details of the issue prior to the meeting of the Committee.

7 FORWARD PLAN OF KEY DECISIONS

A report of the Director of Corporate Resources was submitted on the Forward Plan of Key Decisions for the four-month period commencing 1st June, 2013, and on the recommendation from the Overview and Scrutiny Management Board that this Scrutiny Committee considers whether it wishes to recommend that any items contained in the Appendix to the report submitted, setting out a Schedule of Key Decisions, should be scrutinised.

RESOLVED

That the information contained in the report, and Appendix to the report, submitted on the Forward Plan of Key Decisions for the four-month period commencing 1st June, 2013, be noted, and that the Overview and Scrutiny Management Board be informed that, at this time, there were no matters that this Committee wishes to recommend be scrutinised .

The meeting ended at 6.18 p.m.

CHAIR