

## **Extraordinary Meeting of the Council**

**Thursday, 19<sup>th</sup> May, 2022 at 5.45pm  
in the Council Chamber,  
at the Council House, Priory Road, Dudley**

You are hereby summoned to attend an extraordinary meeting of the Dudley Metropolitan Borough Council for the purpose of transacting the business set out in the numbered agenda items listed below.

### **Agenda - Public Session (Meeting open to the public and press)**

Prayers

1. Apologies for absence
2. To receive any declarations of interest under the Members' Code of Conduct
3. Appointment of Honorary Freemen/Women and Honorary Aldermen/Women



**Kevin O'Keefe  
Chief Executive  
Dated: 11<sup>th</sup> May, 2022**

**Distribution:**

All Members of the Council

## **Please note the following concerning meetings at Dudley Council House:**

### **Health and Safety**

- Windows/doors will be opened to provide adequate ventilation.
- Please ensure you sanitise your hands when arriving and leaving the building. Hand washing facilities are also available on site.
- Hand sanitiser and antibacterial wipes are available at various locations.
- All persons entering or working in the Council House are encouraged to wear face masks in communal areas and when moving around the building.
- Face masks may be removed when you are participating in the meeting.
- All people attending are encouraged to undertake Lateral Flow Tests twice a week. Anyone testing positive should not attend and should seek further advice.
- Do not attend if you feel unwell; if you have tested positive for Covid-19; if you are self-isolating or if you suspect that you are symptomatic.
- All people are encouraged to be vaccinated to limit any potential ill-health effects.
- Please be respectful of everyone's personal space and preferences when you attend meetings.

### **Public Gallery**

- Seating in the public gallery is subject to limits on capacity and will be allocated on a 'first come' basis.

### **Toilets**

- Toilet facilities are available on site. All the toilets have hand washing facilities.

### **No smoking**

- There is no smoking on the premises in line with national legislation. It is an offence to smoke in or on the premises. You cannot use e-cigarettes and/or similar vaping devices.

### **In Case of Emergency**

- In the event of the alarms sounding, please leave the building by the nearest exit. There are Officers who will assist you in the event of this happening, please follow their instructions.

### **Submitting Apologies for Absence**

- Elected Members can submit apologies by contacting Democratic Services.

## Private and Confidential Information

- Agendas containing reports with 'exempt' information should be treated as private and confidential. It is your responsibility to ensure that information containing private and personal data is kept safe and secure at all times. Confidential papers should be handed to Democratic Services for secure disposal. If you choose to retain the documents you should ensure that the information is securely stored and destroyed within six months.

## Recording and Reporting

- The use of mobile devices or electronic facilities is permitted for the purposes of recording/reporting during the public session of the meeting. The use of any such devices must not disrupt the meeting – Please turn off any ringtones or set your devices to silent.
- The meeting will be recorded and broadcast on the Council's YouTube Channel. The webcast can be viewed by clicking on the following link  
<https://www.youtube.com/user/dudleymbc>

## General

- Public Wi-Fi is available in the Council House.
- Information about the Council and our meetings can be viewed on the website [www.dudley.gov.uk](http://www.dudley.gov.uk)

## If you need advice or assistance

- If you (or anyone you know) requires assistance to access the venue, or if you have any other queries, please contact Democratic Services - Telephone 01384 815238 or E-mail [Democratic.Services@dudley.gov.uk](mailto:Democratic.Services@dudley.gov.uk)