

## **SHADOW DUDLEY HEALTH AND WELLBEING BOARD**

Wednesday 5<sup>th</sup> October, 2011 at 3 p.m.  
In Committee Room 2 at the Council House, Dudley

### **PRESENT:-**

Councillors Ali, Vickers and Mrs Walker  
Director of Adult, Community and Housing Services  
Acting Director of Children's Services and Assistant Director Planning and Environmental Health (Directorate of the Urban Environment)  
Dr N Plant and Mr N Bucktin – Dudley GP Commissioning Consortium  
Director of Public Health  
Dr S Cartwright – Managing Director – NHS Dudley  
Mr D Orme – LINKs – Co Chairman  
Mr A Gray – Dudley CVS CEO  
Mr D Hodson – Director of Dudley Community Partnership  
Assistant Director Policy, Performance and Resources (Directorate of Adult, Community and Housing Services), Assistant Director Performance and Partnership (Directorate of Children's Services) and Mr J Jablonski (Directorate of Corporate Resources).

### **Also in attendance**

Mr W Wattleby – Chief Officer Dudley Local Pharmaceutical Committee  
Ms K Millin – Black Country Library Services Project Manager

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### **7 ELECTION OF CHAIRMAN**

Arising from the resignation, with effect from 30<sup>th</sup> September, 2011, of Councillor Mrs Faulkner as Cabinet Member for Adult and Community Services and to Councillor Mrs Faulkner no longer being a Member of this Board, there was a need to elect a new Chairman of the Board.

### **RESOLVED**

That Councillor Vickers be elected Chairman of the Shadow Dudley Health and Wellbeing Board for the remainder of the current municipal year.

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(Councillor Vickers – in the Chair)

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### **8 APOLOGIES FOR ABSENCE**

Apologies for absence from the meeting were submitted on behalf of Ms P Sharrat (Chairman of Safeguarding Board Children), Dr Hegarty (Dudley GP Commissioning Consortium) and Mrs G Cooper – Chair of Dudley PCT.

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9 DECLARATIONS OF INTEREST

No Member declared an interest in any matter to be considered at this meeting.

It was noted that the Standards Committee of the Council had granted a general dispensation to elected Members and the voting non elected representative from requirements relating to personal interests set out in the Members' Code of Conduct given the nature of the business to be transacted at meetings.

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10 MINUTES

RESOLVED

That the Minutes of the meeting of the Board held on 25<sup>th</sup> July 2011, be approved as a correct record and signed.

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11 DEVELOPING THE SHADOW DUDLEY HEALTH AND WELLBEING BOARD

A joint report of the Director of Adult, Community and Housing Services, Acting Director of Children's Services and Director of the Urban Environment was submitted on the proposed overall approach and next steps for Board Development in the coming year. Appendix 1 to the report submitted set out a draft outline development programme for 2011/12 identifying four dates – 16<sup>th</sup> November, 2011, 18<sup>th</sup> January, 2012, 22<sup>nd</sup> February, 2012 and 21<sup>st</sup> March, 2012 on which Development Sessions would be held to consider the main themes indicated in that Appendix.

Arising from presentation of the content of the report, and Appendix to the report, submitted by the Assistant Director Policy, Performance and Resources (Lead Officer to the Committee) particular comments were made regarding the timing of the consideration of some of the main themes indicated in the Appendix to the report and also to the content of some of the Development Sessions.

RESOLVED

That, subject to further consideration being given by the Chairman and the Lead Officer to the Committee to the timing of the consideration of some of the main themes and content of the Development Sessions to be held in 2011/12, approval be given to the proposed approach to Board development as indicated in the report, and Appendix to the report, submitted on the dates indicated.

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A report of the Director of Public Health was submitted on an overview on the development of the Joint Strategic Needs Assessment (JSNA) for Dudley. Attached as an Appendix to the report submitted was an “at a glance” guide to the ongoing work to develop the JSNA for Dudley. The more detailed paper underpinning the guide was available at the meeting upon request and a copy of that detailed paper would be uploaded to the Council’s Committee Management Information System.

The Director of Public Health then presented the content of the report and expanded on the points made in the “at a glance” guide to the JSNA which covered the principle issues of the legal requirement for the Council and Clinical Commissioning Groups to produce a JSNA, the key purpose of the JSNA, the building on previous good work and those areas that still needed to develop together with process and governance considerations.

Particular points were made on the need for a joint view on the major health and wellbeing needs of Dudley together with joint agreement on meeting these and on priorities.

Arising from the presentation given members commented on the content of the report, and Appendix to the report, submitted and whilst there was general agreement to the production of further reports on the same basis as that for the JSNA that is containing an “at a glance” guide, a comment was also made that more background to the issue would have been useful . It was therefore suggested that when “at a glance” guides were produced detailed papers, as in this case, should also be made available to Members of the Board upon request.

There was also a recognition that, as indicated at the first meeting of the Board, whilst a lot of work had been done a lot of work still remained to be done. It was though the case that Dudley’s Board were in the same position as other Shadow Boards in other parts of the Country.

#### RESOLVED

1. That the information contained in the report submitted be noted and that the following recommendations in the attached Appendix be endorsed:-
  - (i) That there be further promotion/awareness raising of existing JSNA resource;
  - (ii) That a session on JSNA be included in the Health and Wellbeing Board Development Programme and it was noted that this has already been arranged; and
  - (iii) That JSNA governance programme structures be determined as part of the overall Health and Well Being Board Governance via the Health and Wellbeing Board Development Programme.

2. That the JSNA be a standard item on the Agenda for future meetings of the Board.
3. That the approach of having an “at a glance” guide be endorsed but that the more detailed paper underpinning that guide also be available for Members of the Board upon request.

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13 DUDLEY CLINICAL COMMISSIONING GROUP – UPDATE ON DEVELOPMENT

A report of the Management Lead Dudley Clinical Commissioning Group was submitted setting out progress to date in the development of the Dudley Clinical Commissioning Group (CCG) and highlighting key tasks for the CCG in the coming months.

Neill Bucktin, Management Lead, Dudley CCG, presented the content of the report submitted and, in particular, reported that the new Board of the CCG should be in place from November, 2011 and that its composition would be reviewed in the light of further national guidance to be received.

Comments were also made on the authorisation process for CCGs it being envisaged that by April 2013, CCGs will have been authorised to take on commissioning responsibilities for the populations they serve. It was also noted that the authorisation process would be based upon six domains as set out in paragraph 24 of the report submitted. The role of the Shadow Health and Wellbeing Board in the authorisation process was also outlined.

Arising from the presentation given comments were made regarding the composition of the CCG Board and in relation to the six domains in respect of the Authorisation process.

In response it was reported that the new CCG Board would comprise ten General Practitioners from five localities in the Dudley Borough Area broadly based on the five township areas of the Borough in addition to a PCT non-executive Director and the Chief Executive of Dudley MBC. There was currently no intention to include elected Councillors on the Board but further national guidance was awaited. However, two further clinical representatives would be appointed to the Board. Guidance was awaited on the introduction of lay members to the Board. There would therefore be a further broadening of the composition of the CCG Board from that comprising the current CCG Board.

Regarding the six domains it was reported that these had been contained in initial guidance received and that whilst final guidance was still awaited there was an expectation that the domains would remain broadly similar to those already detailed.

In response to further questions regarding the six domains it was considered that there was a clear commitment to reducing health inequalities and that the CCG Board would have responsibility for contributing to the Joint Strategic Needs Assessment and would be looking at a very local level in doing this. There was also further detail beneath the six headings given for example the second domain - that of engagement with patients, carers and communities - had within it a strong element of engagement and needs assessment.

It was also reported that when the Health and Social Care bill became an Act there would be a duty to tackle health inequalities a provision that had not previously been included in legislation. It was also recognised that small areas of deprivation occurred throughout the Borough and that there was a need to ensure that all these areas were recognised.

#### RESOLVED

1. That the information contained in the report submitted on the progress to date in terms of the development of the Dudley Clinical Commissioning Group(CCG) be noted.
2. That the role that the CCG would be expected to play in the development of the Board in terms of its future commissioning strategies and intentions be noted; and
3. That the requirements of the CCG authorisation process and the role the Board would play in this be noted.

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#### 14 THE CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP: AN EXPLANATION OF ISSUES AND JOINT PROVISION FOR YOUNG PEOPLE IN THE BOROUGH

A report of the Acting Director of Children's Services was submitted explaining the current partnership arrangements that existed to promote the health and wellbeing of young people to members of the Board. The information could then be used to inform decisions by the Board about how it intended to promote and support the needs of children and young people and was the first in a series of such background papers to be submitted to the Board.

Arising from the presentation of the content of the report by the Assistant Director Performance and Partnership (Children's Services Directorate) a number of questions and comments were raised and responded to.

#### RESOLVED

That the information contained in the report, and Appendices to the Report, submitted be noted and that the information contained therein be taken into consideration by the Board as it develops its strategy and arrangements for health and wellbeing in Dudley taking steps to ensure that any new strategies and arrangements relating to the health and wellbeing of children and young people were compatible with existing strategies and arrangements.

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15      PHARMACEUTICAL SERVICES IN THE DUDLEY BOROUGH – AN OVERVIEW

A report from Dudley Local Pharmaceutical Committee was submitted with a view to establishing a good working relationship with the Board by raising awareness and understanding of the services available to the general public provided by community pharmacies which it was considered would be enhanced through regular dialogue; to inform Members about the challenges for the future regarding the need to encourage the public to manage their health (self care) and for this needing to be achieved whilst also reducing the cost on the health economy and to provide Members of the Board with an overview of the work currently being undertaken by Dudley Local Pharmaceutical Committee.

Mr Wyn Wattle, Chief Officer of Dudley Local Pharmaceutical Committee, was in attendance at the meeting and presented the content of the report.

Arising from the presentation of the report submitted a number of comments/questions were raised and in particular it was reported that primary care should not be thought of just in terms of General Practitioners but also in respect of pharmacies, dentists and other such health professionals and seen as another avenue to reach people. It was also considered that for many the local pharmacy was their first port of call.

In response to a question regarding cross borough arrangements it was reported that there were strong links between local pharmacies in cross borough areas as well as with their primary care trusts. It was also noted that hospital pharmacies operated separately from community pharmacies.

Regarding enhanced services that were commissioned locally by the current primary care trust an example of a recent project entitled “think pharmacy” working with young people was cited.

Reference was also made to the document “Dudley’s Pharmaceutical Needs Assessment” that had received consideration at the first meeting of the Board.

**RESOLVED**

That the information contained in the report, and as reported at the meeting, on pharmaceutical services in the Dudley Borough, be noted including reference to maintaining and improving those services available through community pharmacy that improve public health and encourage self care.

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## THE HEALTH AND WELLBEING OFFER FROM DUDLEY LIBRARIES

A report of the Director of Adult, Community and Housing Services was submitted that had been compiled to share one example of good practice with the Board with a request that support be given in continuing to develop it.

Following a brief introduction by the Director of Adult, Community and Housing Services who reported that Dudley Libraries were a national exemplar and path finder Kate Millin, Black Country Library Services Project Manager, then commented on the presentation that had been submitted to the Board and that was displayed visually at the meeting on the Health and Wellbeing Offer from Dudley Libraries.

Arising from the presentation given a number of Members of the Board expressed their appreciation of the presentation and the work that was being carried out by Dudley Libraries in this regard. One particular project, the Lye Elders Project, was reported on and the service was commended for the work done in the Lye area. Reference was also made to the joint working and links with school libraries and with the health service and participation at joint events.

Reference was also made to library access points at which staff could spot people with reading difficulties and this was considered to be particularly invaluable in that improving literacy was one of the key features for health so that people became self caring and responsible for their own health being particular important as regards wellbeing. Reference was also made to the growth and strengthening of the partnership between libraries and housing.

Further comments were also made on aspects such as walking and aquafit on which booklets were held in libraries which promoted the health theme and to the launch of "food dudes" relating to healthy eating in schools to which invitations had been sent to Members of the Board.

Reference was also made to the holding by libraries of a database which contained amongst other things details of community, voluntary and faith organisations in the Borough which it was also hoped to provide to general practitioner receptions in due course.

### RESOLVED

That the information contained in the report and presentation given, on the Health and Wellbeing Offer from Dudley libraries be noted and that the continuation of joint working and the development of new ways of working together be supported.

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## DATE AND TIME OF NEXT MEETING

It was noted that the next meeting of the Board would be held at 3.00 p.m. in the Council House, Dudley on Monday, 30<sup>th</sup> January, 2012.

The meeting ended at 4.33 p.m.

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CHAIRMAN