

Forward Plan of Key Decisions

Decisions due to be made during the four month period from 01 Dec 2012

Decision No Directorate	Project Name	Key Decision	Decision Period Meeting Date	Reports, Appendices & Background Papers	Consultation Details	Decision Taker	Contact Name
0558 Adult, Comm & Hous.Services	Black Country Green Deal Delivery	Approval of a Green Deal delivery model appraised by financial consultants as part of an evaluation commissioned by the the four Black Country authorities.	December 2012 - January 2013	Report to Association of Black Country Chief Executives - Oct 2012; Financial Options Appraisal Report	Economic Regeneration Team Corporate Resources (Finance) Procurement Team Building Service (Directorate of Adult, Community and Housing Services) Corporate Resources (Legal Services)	Cllr Khurshid Ahmed	Andrew Leigh Acting Head of Service (Housing Strategy & Development (Phone: 01384 815007)
0559 Adult, Comm & Hous.Services	Community Asset Transfer Policy and Process for Assets of Community Value	Approval of Policy and Process.	Cabinet February 2013	Draft Community Asset Transfer Policy; Draft How to apply for a Community Asset Transfer; Draft Process for Assets of Community Value	Corporate Property Group, Dudley Council for Voluntary Services, Dudley Community Partnership, Community Centres Support Group, Corporate Board, DMBC Localism Group, Other Directorates with the Authority.	Cabinet	Philip Tart Director of Corporate Resources (Phone: 01384 815300)
0571 Chief Executive	Scale of fees payable for election duties	Agree fees to be paid for staff undertaking election duties in connection with Local Elections.	Cabinet March 2013	A report will be prepared by the Chief Executive along with the; proposed scale of fees	A consultation will be carried out by e-mail and verbally with local colleagues within the West Midlands branch of the Association of Electoral Administrators.	Cabinet	Alison Malkin Head of Electoral Services (Phone: 5274)
0526 Corporate Resources	Acceptance of Tenders or Quotations	Agreement, in consultation with the Cabinet Member for Finance, to accept Tenders or Quotations for the Supply of Goods, Provision of Services or Works (or the Disposal of Goods) with a value in excess of £250,000 per annum - following a procurement exercise by the Directorate of Corporate Resources (Procurement, Contract Management and Credit Services Division). Decisions will be taken throughout the year in accordance with tendering programme. Items will be considered in private session to avoid the disclosure of exempt information as defined in paragraph	April 2012 - March 2013	Associated documents and reports prepared by Head of Procurement;; Summary of Tender Evaluation Report by Head of Procurement	Key stakeholders (directorates, business units, schools etc) participating within the resulting contract are included in the tendering/evaluation processes. Appropriate Legal and Financial advice is also taken. The Director of Corporate Resources is required to consult the Cabinet Member for Finance on proposed contract awards - this occurs	Philip Tart	Philip Tart Director of Corporate Resources (Phone: 01384 815300)

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		3 of Part 1 of Schedule 12A to the Local Government Act 1972 relating to the financial or business affairs of any particular person (including the authority).			through correspondence and discussion as required. Contracts of this value are tendered and awarded in accordance with EU Procurement Directives which require advance publication of proposed contracts and the outcome of the tender exercise following a contract award.		
0563 Corporate Resources	Budget and Council Tax 2013/14	Set Budget and Council Tax for 2013/14.	Cabinet February 2013; Full Council Meeting March 2013	Joint report of the Chief Executive and Treasurer	NNDR Payers (statutory consultation) Scrutiny Committees as specified by the Constitution Public	Cabinet; Full Council	Iain Newman Treasurer (Phone: 01384-814802)
0564 Corporate Resources	Deployment of Resources: Housing Revenue Account & Public Sector Housing Capital	To set the original budget for 2013/14 for the Housing Revenue Account and the Public Sector Housing element of the capital programme.	Cabinet February 2013; Full Council Meeting March 2013	Report of the Director of Adult, Community and Housing Services and; the Treasurer	Area Housing Panels	Full Council	Iain Newman Treasurer (Phone: 01384-814802)
0565 Corporate Resources	Directorate of Corporate Resources Equality and Diversity Action Plan 2013/14	That the Directorate of Corporate Resources Equality and Diversity Action Plan 2013/14 be approved.	Cabinet Member & Officer Mtg March 2013	Directorate of Corporate Resources Equality and Diversity Action Plan; 2013/14	Consultation was undertaken with the Benefits Customer Focus Group, the Equality and Diversity Advisory Group and other stakeholders.	Cllr Peter Lowe; Cllr Gaye Partridge	Menna Flavell Principal Officer, Corporate Management (Phone: 4807)
0551 Corporate Resources	Localised Council Tax Rebate Scheme	Adoption of our local scheme to replace the current national council tax benefit scheme alongside a 10% reduction in expenditure.	June 2012 - January 2013	Local Government Finance Bill and any associated secondary legislation; and guidance issued	Key internal stakeholders (elected members, directorates, business units, etc), major preceptors, the public, the voluntary sector, other interested parties.	Cabinet; Full Council	Mike Williams Assistant Director, Corporate Resources (Phone: 4970)
0506 Corporate Resources	Localism Act 2011	To consider the implications of the Localism Act 2011 on the governance arrangements adopted by Dudley MBC.	May 2012 - February 2013	Localism Act 2011 and any guidance issued by the Secretary of State	Members of the Council, Cabinet Members and Committees depending on the implications of the Act; any other consultation as may be	Cabinet; Full Council	Philip Tart Director of Corporate Resources (Phone: 01384 815300)

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0527 Corporate Resources	Monitoring and Review of Capital and Revenue Expenditure or Income	To consider issues which have a significant impact upon the Capital or Revenue Expenditure and/or Income of the Council including those issues arising from the monitoring, review and implementation of the approved Revenue Budget and Capital Programme. [This is a standing item at each Cabinet meeting and the Decision Taker will be the Cabinet and then the Council, or individual members/officers in accordance with relevant delegations].	April 2012 - March 2013	Periodic and ad-hoc reports	Consultation appropriate to individual proposals.	Cabinet; Full Council	John Everson Technical Accountant, Corporate Resources (Phone: 01384-814806)
0535 Corporate Resources	Revenue Budget Strategy 2013/14	To consider the Revenue Budget Strategy for 2013/14 and future years.	June 2012 - February 2013	Report(s) of Chief Executive, Treasurer and Director of Corporate; Resources	Public consultation - possible use of Citizens' Panel and Internet Consultation with representatives of the Non-Domestic Ratepayers.	Cabinet	Iain Newman Treasurer (Phone: 01384-814802)
0529 Corporate Resources	Spending Projections 2012/13	To report details of the projected outturn for 2012/13 and to recommend amendments to the revenue budget, funded from General Balances if necessary.	April 2012 - March 2013	Report of the Treasurer	Council Directors	Full Council; Cabinet	Iain Newman Treasurer (Phone: 01384-814802)
0569 Corporate Resources	Staffing Issues	To determine staffing issues in accordance with the Council's budget strategy, including applications for redundancy, premature retirements and the implementation of proposals affecting the staffing establishments of the Council's Directorates. Individual items will be considered in private session to avoid the disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 relating to any individual or information which is likely to reveal the identity of an individual.	September 2012 - May 2013		Consultation with internal officers, employees affected and their representatives, depending on the nature of individual proposals.	Cabinet; Cllr Gaye Partridge	Teresa Reilly Assistant Director (Phone: 01384 814703)

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0552 Corporate Resources	Update of the Council's Capital Strategy	Approval of the latest version of the Capital Strategy of the Council.	Cabinet February 2013; Full Council Meeting February 2013		Officer consultation through Corporate Board Member consultation through Scrutiny Committees	Cabinet; Full Council	John Everson Technical Accountant, Corporate Resources (Phone: 01384-814806)
0528 Corporate Resources	Waiver of Contract Standing Orders	Waiver of Contract Standing Orders by the Cabinet Member for Finance in appropriate circumstances. Certain items will be considered in private session to avoid the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 relating to the financial or business affairs of any particular person (including the authority).	April 2012 - March 2013	maintained by the Chief Executive; reports/correspondence by the; Returned tender documents/Council's Standing Orders; records; Director of Corporate Resources	The Scheme of Delegation requires the Cabinet Member for Finance to consult the Treasurer. Where appropriate Stakeholders with an interest in the contract(s) will also be consulted as part of the contract evaluation exercise.	Cllr Peter Lowe	Iain Newman Treasurer (Phone: 01384-814802)
0542 Urban Environment	Adoption of the Design in Brierley Hill Town Centre SPD	To approve the Design in Brierley Hill Town Centre Supplementary Planning Document for adoption as part of Dudley's Local Development Framework.	Cabinet December 2012	Design in Brierley Hill Town Centre Supplementary Planning Document	Key internal officers and Cabinet Member for Regeneration. Document will be available to view prior to the Cabinet meeting. Draft document previously approved for public consultation by Cabinet in March 2012.	Cabinet	Annette Roberts Directorate of the Urban Environment (Phone: 01384 - 814172)
0543 Urban Environment	Adoption of the New Housing Development Supplementary Planning Document	To approve the adoption of the New Housing Development Supplementary Planning Document as part of Dudley's Local Development Framework.	Cabinet February 2013	New Housing Development Supplementary Planning Document	Key internal officers and Cabinet Member for Regeneration. Draft document will be available to view prior to the Cabinet meeting.	Cabinet	Annette Roberts Directorate of the Urban Environment (Phone: 01384 - 814172)
0545 Urban Environment	Adoption of the Stourbridge Area Action Plan Development Plan Document	To approve the adoption of the Stourbridge Area Action Plan Development Plan Document as part of Dudley's Local Development Framework.	Cabinet March 2013	Stourbridge Area Action Plan	Key internal officers and Cabinet Member for Regeneration. Draft document will be available to view prior to the Cabinet meeting.	Cabinet	Annette Roberts Directorate of the Urban Environment (Phone: 01384 - 814172)
0519 Urban Environment	Public Consultation - Draft Planning for Health Supplementary Planning Document	To approve the Draft Planning for Health Supplementary Planning Document for statutory public consultation.	Cabinet March 2013	Draft Planning for Health Supplementary Planning Document	Key internal officers and Cabinet Member for Regeneration. Draft document will be	Cabinet	Annette Roberts Directorate of the Urban Environment (Phone: 01384 -

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0541 Urban Environment	Public Consultation on the Community Infrastructure Levy	To approve the Community Infrastructure Levy Preliminary Charing Schedule for public consultation.	Cabinet December 2012	Community Infrastructure Levy Preliminary Charing Schedule	Key internal officers and Cabinet Member for Regeneration. Draft document will be available to view prior to the Cabinet meeting.	Cabinet	Annette Roberts Directorate of the Urban Environment (Phone: 01384 - 814172)
0510 Urban Environment	Public Consultation on the Development Strategy Development Plan Document	To approve the Development Strategy Development Plan Document Preferred Options for public consultation.	Cabinet February 2013	Development Strategy Development Plan Document Preferred Options	Key internal officers and Cabinet Member for Regeneration. Draft document will be available to view prior to the Cabinet meeting.	Cabinet	Annette Roberts Directorate of the Urban Environment (Phone: 01384 - 814172)
0560 Urban Environment	Public Consultation on the Draft Shop Fronts Supplementary Planning Document	To approve the Draft Shop Fronts Supplementary Planning Document for statutory public consultation.	Cabinet March 2013	Draft Shop Fronts Supplementary Planning Document	Key internal officers and Cabinet Member for Regeneration. Draft document will be available prior to the Cabinet meeting.	Cabinet	Annette Roberts Directorate of the Urban Environment (Phone: 01384 - 814172)
0514 Urban Environment	Public Consultation on the Draft Shopfronts Supplementary Planning Document	To approve the Draft Shopfronts Supplementary Planning Document for statutory public consultation.	Cabinet March 2013	Draft Shopfronts Supplementary Planning Document	Key internal officers and Cabinet Member for Regeneration. Draft document will be available to view prior to the Cabinet meeting.	Cabinet	Annette Roberts Directorate of the Urban Environment (Phone: 01384 - 814172)