

**Have  
your say**

# **Community FORUM**

**Serving the wards of**

## **Halesowen North and Halesowen South community forum**

The Community Forum is a way for people to play a part in important issues affecting the local area. Please come along if there is something you want to raise with us. Contact information for your local Councillors is printed on the back of this agenda.

**Tuesday 6<sup>th</sup> September, 2016 at 6.30 pm  
Leasowes High School, Kent Road,  
Halesowen B62 8PJ**

### **Agenda**

- 1. Election of Chair for the 2016/17 Municipal Year**
  - 2. Appointment of Vice-Chair for 2016/17 Municipal Year**
  - 3. Apologies for absence**
  - 4. Welcome and Introductions**
  - 5. Dudley: Have your say**
  - 6. Listening to you**
    - Questions and comments from local residents
  - 7. Working with you**
    - Topics raised by Local Councillors
  - 8. Community Forum - Love Your Local Community Funding**
    - Councillors to make a recommendation based on a report of the Lead Officer
  - 9. Dates, Times and Venues of Future Meetings**
    - Tuesday 1st November, 2016 - Venue to be confirmed
    - Tuesday 10th January, 2017 - Venue to be confirmed
    - Thursday 16th March, 2017 - Venue to be confirmed
- Action notes from previous meetings can be viewed on the Council's website  
[www.dudley.gov.uk](http://www.dudley.gov.uk)**

**If you or anyone you know is attending the meeting and requires assistance to access the venue and/or its facilities, please let us know using the contact details below in advance and we will do our best to help you.**

# Halesowen North and Halesowen South Community Forum

## Your Ward Councillors

The contact information for your local Councillors is shown below. Please take the opportunity to come along to your local Community Forum and let us know about the issues that matter in your local area.

### Halesowen North



Councillor Hilary Bills  
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Councillor Stuart Henley  
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Councillor Karen Shakespeare  
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### Halesowen South



Councillor Nick Gregory  
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Councillor Alan Taylor  
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07751 142396

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Councillor David Vickers  
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**Report to Halesowen North and South Community Forum – 6<sup>th</sup> September 2016**

**Report of Lead Officer**

**Community Forum – Love Your Local Community Fund**

**Purpose of Report**

1. To consider applications for grant assistance from the Community Forum Funding Budget.

**Background**

2. The 10 Community Forums are responsible for allocating expenditure from the Community Forum Funding Budget. The guidelines against which allocations from the delegated budget should be considered are set out in Appendix 1. These are corporate guidelines only and it is ultimately for each Community Forum to decide on individual applications. A copy of the applications referred to in this report have been sent to Members prior to the meeting.

**Applications**

3. There are three new applications to be considered:
  - **Halesowen Chamber of Trade** – an application for £2,500 for Christmas lights. An application by the Chamber for £2,500 has also been made to the Bella Vale, Hayley Green & Cradley South Forum for this purpose. Both forums have contributed £5,000 for this in each of the last 3 years and funding was previously provided via the area committee.
  - **Dudley CVS** – an application for £200 (from each of the forums; £2,000 in total). Please note that the application states £100, but this has been confirmed as incorrect. The application is to support an awards ceremony in October to celebrate the successes and achievements of looked after children across the borough.
  - **Dudley Council's Environmental Services Division** – an application for £1,163.36 for a Christmas tree in Long Lane. The application provides a breakdown of the costs. This is in line with applications in previous years.

**Finance**

4. The current balance of funding available to the Halesowen North and South Community Forum is **£23,210.85**.

## **Law**

5. The Localism Act 2011 gives the Council a power of general competence to act in the interests of the community.

Section 111 of the Local Government Act 1972 enables the Council to do anything that is calculated to facilitate, or is conducive to or incidental to the discharge of its statutory functions.

## **Equality Impact**

6. This report complies with the Council's Equality and Diversity Policy.

## **Recommendation**

7. That:-
  - i) The Community Forum considers the applications referred to in this report and make recommendations to the Chief Officer – Finance and Legal Services on each individual application.



**Sean Beckett**  
**Head of Revenue & Benefit Services**  
**Finance & Legal Services Division, Chief Executive's Directorate**  
**and Lead Officer to the Community Forum.**

Contact Officer: Sean Beckett  
Telephone: 01384 815281  
Email: [sean.beckett@dudley.gov.uk](mailto:sean.beckett@dudley.gov.uk)

## **List of Background Papers**

- The application forms on which this report is based have been sent to Members prior to the meeting but contain exempt information under the terms of Part 1 of Schedule 12A of the Local Government Act 1972.
- Appendix 1 Corporate Guidelines for Considering Funding Applications.

## **Community Forums**

### **Guidelines for considering funding applications**

Every funding application will be considered on its own individual merits by Community Forum Elected Members, who will take into account the funding available and make recommendations on each application to the Council's Chief Officer Finance and Legal Services.

Applications will be considered only from voluntary and community organisations that are based in Dudley borough. Applications should be submitted through a parent organisations e.g. a sports club rather than an individual team within a club.

Applications are to be submitted at least 21 days before a Community Forum meeting in order to be considered at that meeting. Later applications will be considered at the next available Forum meeting. Elected Members can make recommendations on genuinely urgent applications between Forum meetings.

A decision on an individual application will not be seen as setting a precedent for the consideration of any other applications received by the Council or another Community Forum.

All expenditure must be in accordance with the Council's Standing Orders and Financial Regulations, be subject to the Council's legal powers and demonstrate good value for money. Quotations must be provided in line with the Council's procedure rules. Details are set out in the application form.

### **Guidelines for considering applications**

The following guidelines are to assist Elected Members in considering funding applications. Individual Community Forums reserve the right to make exceptions to these guidelines depending on the circumstances of each individual application.

1. Funding may be spent on "capital" and/or "revenue" schemes. (**Capital:** one-off expenditure on buying, constructing or improving land, buildings, equipment or vehicles; **revenue:** expenditure on running costs of projects or activities, including staff costs and the purchase of consumables and services from third parties. Priority will be given to one-off, time-limited, or start-up spend, rather than ongoing running costs which should normally be funded by the organisation itself).
2. Schemes should contribute to the aims of the Community Strategy and not conflict with Council policy. Schemes should be for the general benefit of the

wider community, not just for the benefit of individuals or specific groups and should make a difference in the local area.

3. Funding applications may be submitted to more than one Community Forum depending on the area(s) of benefit. Each individual Forum shall retain discretion over its own funding allocation. A recommendation made by one Community Forum shall not create an expectation that it will be supported by another Forum.
4. Schemes should not result in any on-going revenue costs that the organisation cannot fund from its own resources e.g. running costs and repair and maintenance of new/improved buildings and equipment.
5. Individual funding applications should be for a maximum of £5,000 unless there are exceptional circumstances. Organisations will be encouraged to match fund or seek further funding through other means. Priority will be given to schemes that might generate such funding.
6. Applications will not normally be considered from organisations who have previously applied for funding to the Community Forums (or former Area Committees) within the previous three years.
7. Representatives of organisations submitting applications are encouraged to attend the Forum meeting and to speak if they wish in support of their applications.
8. Once an application has been approved, it will be on the condition that the commitment is spent within nine months; otherwise the funding will be returned to the Council. A fresh application would need to be submitted and approved in order for the funding to be released.
9. In appropriate circumstances, funding may be given on condition that certain items of equipment purchased with the funding are made available for use by other organisations.

### **High Street Innovation/Empty Shops Grant Funding Applications**

10. One-off funding has been made available in the 2014/15 financial year for projects which improve the appearance or economic vitality of an area, with preference to the borough's centres and High Streets.
11. The Council will decide which source of funding successful applications will use, but as guidance for applicants High Street Innovation / Empty Shops Grant funding will be considered for the following:-

#### **Eligible proposals**

- Proposals will be considered either for Capital or Revenue activities.
- Proposals of up to £5,000 in value (including VAT where applicable).
- Proposals are preferred for projects within the Borough's defined Principal or Local Centres, but applications may be considered in any location where benefits to the local economy or environment may be demonstrated.

- Proposals that show a partnership approach (between for example business and the Community will be preferred).

### **Ineligible proposals**

- Proposals which create ongoing revenue costs for the Council. Proposals must demonstrate how any improvements will be maintained.
- Proposals which are required as a direct result of a planning condition, enforcement action or any other statutory consent.
- Proposals that do not have the agreement of the owner or occupier of land or property affected.
- Proposals that do not have a realistic prospect of being granted planning permission.

### **Suggested areas of expenditure**

- Proposals to improve the appearance or condition of empty commercial or retail premises.
- Proposals to improve vacant or unsightly land.
- Match funding to support funding bids for the above.
- Activities and events to support centres economic vitality.